

Eligibility criteria

Core eligibility

Eligibility for HPS Volunteering Grants is contingent on meeting the following core eligibility criteria:

- All lead and further partners are eligible organisations/institutions (see 'Organisational/Institutional Eligibility' below)
- A track record of safe, appropriate and professional health volunteer sending and the ability to manage volunteers throughout their journey
- Ability to deliver an HPS Volunteering Grant over a 34 month period
- Ability to effectively disburse a budget of between £200,000 and £1,500,000 over the lifetime of an HPS Volunteering Grant

Organisational/Institutional eligibility

In order to be eligible as the **UK lead partner** you must be recognised as a health education, regulatory or healthcare delivery institution by the UK Department of Health or as a non-governmental organisation (NGO) registered with a relevant charitable regulatory body. Eligible organisations/institutions include:

- NHS Trusts, Health Boards and HSC Trusts
- Professional associations
- Higher education institutions
- Strategic Health Authorities
- NGOs

UK lead partners will be responsible for signing the grant contract and overall delivery and reporting for the HPS Volunteering Grant. It is essential that the UK lead partner has a track record of safe, appropriate and professional health volunteer sending, the ability to manage volunteers throughout their journey, has experience of leading development projects in less developed countries and has strong administrative and financial processes in place.

As part of the full application process, UK lead partners will be required to undergo an organisational/institutional assessment which covers financial, management, volunteering management and partnership capacity.



To be eligible as a further **UK partner** you must also be recognised as a health education, regulatory or healthcare delivery institution by the UK Department of Health or as a non-governmental organisation (NGO) registered with a relevant charitable regulatory body. Eligible organisations/institutions include:

- NHS Trusts, Health Boards and HSC Trusts
- Professional associations
- Higher education institutions
- Strategic Health Authorities
- NGOs

The role of further UK partners are to provide additional capacity and technical input to the delivery of an HPS Volunteering Grant or to provide specialised services.

In order to be eligible as a **Developing Country partner** you must be recognised as a health education, regulatory or healthcare delivery institution by your country's Ministry of Health or as a non-governmental organisation (NGO) registered with a relevant statutory body. Eligible organisations/institutions include:

- Government recognised health institutions
- Professional associations
- Health training institutions
- Ministry of Health departments and district or regional health offices
- NGOs

The role of developing country partners will be to coordinate development project activities and facilitate volunteer management within their country as well as to contribute towards needs assessment and associated financial and narrative reporting.

Important exclusions

Local non-governmental organisations are defined as organisations whose governance board and management are based in the developing country and have complete autonomy in their decision making. They must not be affiliated in any way to UK non-governmental organisations. Non-governmental organisations who do not meet this definition are not eligible for the scheme.

It is difficult to anticipate and define all exceptions and exclusions to eligibility. The Technical Review panel (TRP) will have the final decision on whether submitted concepts are in keeping with the spirit and overall goal of the HPS, even if they are not technically excluded from the above criteria.