

BACKGROUND

The *Health Partnership Capacity Development* programme will work with Civil Society Organisations (CSOs) across the UK who are working in partnership with health institutions and those delivering health related projects in UK Aid Direct eligible countries. This two-year programme has been funded by the UK Aid Direct Small Charities Challenge Fund (SCCF).

The programme will strengthen the capacity and improve resilience of small international-focused CSOs in the UK to deliver their strategic objectives through a comprehensive capacity development programme which will include participatory workshops and online tools and resources. Through this approach, the programme will aim to enable eligible CSOs to better demonstrate their impact and successfully mobilise funds, thereby supporting increased sustainability and scale up of reach and impact. The project will benefit the CSOs, their partners and beneficiaries.

The *Health Partnerships Capacity Development* programme is managed by the Tropical Health and Education Trust (THET).

It is against this background that THET invites Civil Society Organisations (CSOs) to apply for the *Health Partnerships Capacity Development* programme.

APPROACH

The *Health Partnership Capacity Development* programme takes a holistic approach and will guide successful applicants through a process to assess their capacity development needs which will be underpinned by THET's Principles of Partnership. This will include training workshops and a mentorship scheme to improve their capacity to deliver quality health partnership projects.

Each CSO will be assigned a mentor, who will support their development action plans and accompany them at intervals throughout the project to support them in achieving their goals. CSOs will be supported to establish active networks for learning and peer to peer support throughout the lifetime of the programme.

CSOs will also be invited to participate in a series of practical and interactive capacity development workshops focussing on their identified needs to equip and motivate them to take forward specific capacity development activities within their CSOs.

Mutual learning should be an important element of all partnerships involved in this programme, with knowledge flowing between the UK and low-and middle-income country (LMIC) institutions. Partnerships must ensure exchange in learning is documented and, where possible, the learning is implemented.

FOCUS COUNTRIES AND APPROACH

COUNTRIES

If your partnership works in one, or more, of the following [UK Aid Direct eligible LMICs](#) then you are eligible to apply so long as other eligibility requirements are met.

HOW THE SELECTED APPLICANTS WILL BENEFIT

Selected applicants will engage in several thematic areas. The thematic areas below will be covered through training tools and workstreams throughout the programme. Each of the areas are described below. This will be facilitated through online materials, online participatory workshops, peer to peer support, and a mentorship scheme.

1. Strategic planning

Guide CSOs through the strategic planning process.

Principle of Partnership *Strategic* - CSOs have a shared vision with their partners, have long-term aims and measurable plans for achieving them and work within a jointly agreed framework of priorities and direction.

Principle of Partnership *Harmonised and Aligned* - CSOs work is consistent with local and national plans and complements the activities of other development partners.

2. Governance and financial competency

Support CSOs to strengthen their governance arrangements and their financial systems and controls.

Principle of Partnership *Organised and Accountable* – CSOs work is consistent with local and national plans and complements the activities of other development partners.

3. Duty of care and safeguarding

Support CSOs to develop and utilise their own risk registers and address safeguarding and how it is relevant to their work.

Principle of Partnership *Responsible* - CSOs conduct their activities with integrity and cultivate trust in their interactions with stakeholders.

4. Digital transformation

Support CSOs think through how to adapt their work in an age of climate crisis and in a time when the pandemic is forcing changes to the way we all work.

Principle of Partnership *Flexible, Resourceful and Innovative* - CSOs proactively adapt and respond to altered circumstances and embrace change.

5. Project design and management

Assist CSOs to think through the project life cycle from partnership development, needs assessment and gap analysis to action planning, action, evaluation and review.

Principle of Partnership *Effective and Sustainable* – Health partnerships operate in a way that delivers high-quality projects that meet targets and achieves long term results.

6. Monitoring, evaluation, & learning (MEL)

Support CSOs to develop their skills in the key components of monitoring, evaluation and learning and to consider how to nurture a culture of reflection and learning.

Principle of Partnership *Committed to Joint Learning* - CSOs monitor, evaluate and reflect on their activities and results, articulate lessons learned and share knowledge with others.

7. Gender Equality and Social Inclusion

Guide CSOs on how to conduct GESI activities and analysis to ensure GESI is mainstreamed into their planning and activities.

Principle of Partnership *Incorporating GESI Approach* – CSOs consider unequal power relations and inequalities experienced by individuals as a result of their social identities and conduct GESI activities and analysis to ensure GESI is mainstreamed into organizations, programmes, interventions and activities.

CAPACITY

This programme will involve approx. 12 hours per quarter of engagement from your partnership in the training.

DURATION

Participation in the programme for successful applicants will run from April 2021 – December 2022.

ELIGIBILITY CRITERIA AND REQUIREMENTS

The core requirements for applications are:

- Applications must be made by CSOs who manage a health partnership between a UK health organisation and a LMIC health organisation, which is based in one, or more, of the countries identified in this Call. Partnerships are expected to demonstrate how each of the partners will actively engage in the programme.
- Partnerships must involve an eligible country.
- Applications must be made in English. Unfortunately, THET cannot accept applications written in other languages.
- The majority of health partnership project activities must be carried out by volunteers.

INSTITUTIONAL ELIGIBILITY

- Applicants must be Civil Society Organisations (CSOs) registered in the UK that work through a health partnership approach with an LMIC.
- The UK CSOs must be registered with the relevant UK Charity Commission or Companies House and have an annual income of under £400,000.
- CSOs may be affiliated to a health delivery institution, health training/education institution, regulatory body, NHS arms-length body, professional membership association, academic institution, or diaspora led organisation.
- CSOs not affiliated with health institutions including diaspora led organisations are also eligible to apply.

Civil Society Organisations (CSOs) may include charities, development NGOs, community groups, women's organizations, faith-based organizations, professional associations, trade unions, social movements, coalitions, and advocacy groups.

Health Partnerships are long-term, institutional relationships between UK and LMIC health institutions. Health Partnerships aim to improve health services and systems in LMICs through the reciprocal exchange of skills, knowledge, and experience between partners. Health Partnerships have been shown to be a model of capacity development that offers an effective, sustainable and value for money approach to strengthening national capacities, whilst also resulting in the strengthening of the UK workforce. Health Partnerships often focus their activities on projects that support human resources for health development and the strengthening of health systems through activities such as clinical pathway and policy development, and the capacity development and education of health workers.

PARTNERSHIP REQUIREMENTS

If the core requirements are met, applications will then be judged against the following partnership criteria:

Partnership assessment:

- The partnership has outlined the challenges and weaknesses with their capacity to deliver projects, including challenges in project and financial management and monitoring and evaluation.
- The partnership outlines how both partners will be actively engaged in this programme's process.

WHO IS MANAGING THE SCCF HEALTH PARTNERSHIP CAPACITY DEVELOPMENT PROGRAMME AND WHAT SUPPORT CAN BE EXPECTED?

The Tropical Health and Education Trust (THET) is responsible for managing the *Health Partnerships Capacity Development* programme funded through the UK Aid Direct Small Charities Challenge Fund (SCCF).

THET will draw on its experience of managing Health Partnership grant programmes to ensure that partnerships are supported throughout the course of the programme.

In addition to grant giving, THET provides support for project planning, resolving project management challenges, reporting, monitoring, evaluation, and learning (MEL), and partnership development. It also provides support through learning events, webinars, publications, online resources and policy and advocacy work.

PLEASE EXPLAIN HOW TO PROVIDE PROOF OF FINANCIAL STATUS

CSOs should provide their latest annual return as logged with the appropriate organisation highlighting where possible their annual income.

APPLICATION AND SELECTION PROCESS

PRE-APPLICATION WEBINAR

THET held a webinar to run through the application process and answer any questions on **10th March 2021**.

You can access the webinar [here](#).

HOW TO APPLY

Applicants are required to submit the following, using the templates provided:

- Application Form
- Proof of registration with relevant UK Charity Commission or Companies House
- Latest annual return highlighting annual income where possible.
- Letters of support from both lead partners

The application form and additional documents should be completed collaboratively and sent to training@thet.org by **17:00 (UK BST) on 31 March 2021**. Applications received after this date will not be considered and all information should be included in the body of the application form. Additional documents or footnotes will not be considered by the selection panel.

If you do not receive an acknowledgment from us within two working days, please assume that your application has not been received and re-submit. If you plan to submit more than one application, these need to be submitted in separate emails.

SELECTION PROCESS AND TIMEFRAMES

TIMEFRAME	STAGES
26 February 2021	Call for Applications launch
10 March 2021	Applications guidance webinar
31 March 2021	Applications deadline
14 April 2021	Applications selected
May 2021	Training package begins

An initial review, and shortlisting, of all applications will be undertaken against the criteria set out in this guidance. THET may seek further clarifications from applicants before making final selection decisions. These will be final and will be communicated via email to all applicants. both successful and unsuccessful, along with feedback.

FURTHER SUPPORT

For all enquiries, please read in detail all documents associated with this call for applications and watch the webinar that will be available on the THET website. If you have further questions, please email training@thet.org