# SCCF - *HEALTH PARTNERSHIP CAPACITY DEVELOPMENT* programme

## BACKGROUND

The *Health Partnership Capacity Development* programme will work with Civil Society Organisations (CSOs) and NHS Trusts across the UK who are working in partnership with health institutions and those delivering health related projects in UK Aid Direct eligible countries. This two-year programme has been funded by the UK Aid Direct Small Charities Challenge Fund (SCCF).

The programme will strengthen the capacity and improve resilience of Health Partnerships (HPs) in the UK to deliver their strategic objectives through a comprehensive capacity development programme which will include participatory workshops and online tools and resources. Through this approach, the programme will aim to enable eligible HP’s to better demonstrate their impact and successfully mobilise funds, thereby supporting increased sustainability and scale up of reach and impact. The project will benefit the HP’s, their partners, and beneficiaries.

The *Health Partnerships Capacity Development* programme is managed by the Tropical Health and Education Trust (THET).

**It is against this background that THET invites Health Partnerships (HPs) as part of Civil Society Organisations (CSOs) or NHS Trusts to apply for the *Health Partnerships Capacity Development* programme.**

### approach

The *Health Partnership Capacity Development* programme takes a holistic approach and will guide successful applicants through a process to assess their capacity development needs which will be underpinned by THET’s Principles of Partnership. This will include training workshops and a mentorship scheme to improve their capacity to deliver quality health partnership projects.

Each HP will be assigned a mentor, who will support their development action plans and accompany them at intervals throughout the project to support them in achieving their goals. HPs will be supported to establish active networks for learning and peer to peer support throughout the lifetime of the programme.

HPs will also be invited to participate in a series of practical and interactive capacity development workshops focusing on their identified needs to equip and motivate them to take forward specific capacity development activities within their HPs.

Mutual learning should be an important element of all partnerships involved in this programme, with knowledge flowing between the UK and low-and middle-income country (LMIC) institutions. Partnerships must ensure exchange in learning is documented and, where possible, the learning is implemented.

## FOCUS COUNTRIES AND Approach

### Countries

If your partnership works in one, or more, of the following [UK Aid Direct eligible LMICs](https://www.ukaiddirect.org/about/eligible-countries/) then you are eligible to apply so long as other eligibility requirements are met.

### How the selected applicants will benefit

Selected applicants will engage in several thematic areas. The thematic areas below will be covered through training tools and workstreams throughout the programme. Each of the areas are described below. This will be facilitated through online materials, online participatory workshops, peer to peer support, and a mentorship scheme.

1. **Strategic planning**

Guide HPs through the strategic planning process.

Principle of Partnership *Strategic* - HPs have a shared vision with their partners, have long-term aims and measurable plans for achieving them and work within a jointly agreed framework of priorities and direction.

Principle of Partnership *Harmonised and Aligned* - HPs work is consistent with local and national plans and complements the activities of other development partners.

1. **Governance and financial competency**

Support HPs to strengthening their governance arrangements and their financial systems and controls.

Principle of Partnership *Organised and Accountable* – HPs work is consistent with local and national plans and complements the activities of other development partners.

1. **Duty of care and safeguarding**

Support HPs to develop and utilise their own risk registers and address safeguarding and how it is relevant to their work.

Principle of Partnership *Responsible* - HPs conduct their activities with integrity and cultivate trust in their interactions with stakeholders.

1. **Digital transformation**

Support HPs think through how to adapt their work in an age of climate crisis and in a time when the pandemic is forcing changes to the way we all work.

Principle of Partnership *Flexible, Resourceful and Innovative* - HPs proactively adapt and respond to altered circumstances and embrace change.

1. **Project design and management**

Assist HPs to think through the project life cycle from partnership development, needs assessment and gap analysis to action planning, action, evaluation, and review.

Principle of Partnership *Effective and Sustainable* – Health partnerships operate in a way that delivers high-quality projects that meet targets and achieves long term results.

1. **Monitoring, evaluation, & learning (MEL)**

Support HPs to develop their skills in the key components of monitoring, evaluation and learning and to consider how to nurture a culture of reflection and learning.

Principle of Partnership *Committed to Joint Learning* - HPs monitor, evaluate and reflect on their activities and results, articulate lessons learned and share knowledge with others.

1. **Gender Equality and Social Inclusion**

Guide HPs on how to conduct GESI activities and analysis to ensure GESI is mainstreamed into their planning and activities.

Principle of Partnership *Incorporating GESI Approach* – HPs consider unequal power relations and inequalities experienced by individuals as a result of their social identities and conduct GESI activities and analysis to ensure GESI is mainstreamed into organizations, programmes, interventions and activities.

## capacity

This programme will involve approx. 12 hours per quarter of engagement from your partnership in the training.

## duration

Participation in the programme for successful applicants will run from July 2021 – December 2022.

## Eligibility Criteria and Requirements

Applicants can be:

* Civil Society Organisations (CSOs) registered in the UK that work through a health partnership approach with an LMIC, registered with the relevant UK Charity Commission or Companies House
* Or be part of an NHS Trust that supports partnership activity
* Or be part of an Higher Education Institute that supports partnership activity

The Partnership must have annual income of under £400,000 (We are now able to include Health Partnerships that are hosted in large NHS Trusts where the partnership activity has an annual income under £400,000)

If your partnership works in one, or more, of the following [UK Aid Direct eligible LMICs](https://www.ukaiddirect.org/about/eligible-countries/) then you are eligible to apply so long as other eligibility requirements are met.

Applications must be made in English. Unfortunately, THET cannot accept applications written in other languages.

## partnership requirements

If the core requirements are met, applications will then be judged against the following partnership criteria:

Partnership assessment:

* The partnership has set-out its governance structures, decision making processes and internal communications.
* The partnership has outlined the challenges and weaknesses with their capacity to deliver projects, including challenges in project and financial management and monitoring and evaluation.
* The partnership demonstrates how a facilitative learning environment, allowing for a mutual exchange of knowledge and bidirectional learning, will be created between UK and LMIC partners.

## Who is managing the SCCF *health partnership capacity development* programme and what support can be expected?

The Tropical Health and Education Trust (THET) is responsible for managing the *Health Partnerships Capacity Development* programme funded through the UK Aid Direct Small Charities Challenge Fund (SCCF).

THET will draw on its experience of managing Health Partnership grant programmes to ensure that partnerships are supported throughout the course of the programme.

In addition to grant giving, THET provides support for project planning, resolving project management challenges, reporting, monitoring, evaluation, and learning (MEL), and partnership development. It also provides support through learning events, webinars, publications, online resources and policy and advocacy work.

## Please explain how to provide proof of financial status

HPs should provide their latest annual return as logged with the appropriate Charity Commission highlighting where possible their annual income. NHS Trust partnerships should provide evidence that the partnership activity has an annual income of less than £400,000

## Application and selection process

### How to apply

Applicants are required to submit the following, using the templates provided:

* Application Form
* Proof of registration with relevant UK Charity Commission
* Latest annual return as logged with the appropriate Charity Commission highlighting annual income where possible, or other proof of financial status of health partnership.
* Letters of support from both lead partners

The application form and additional documents should be completed collaboratively and sent to training@thet.org by **17:00 (UK BST) on 30th June 2021.**

**If you do not receive an acknowledgment from us within two working days, please assume that your application has not been received and re-submit. If you plan to submit more than one application, these need to be submitted in separate emails.**

selection process and timeframes

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| TIMEFRAME | STAGES |
| 30th June 2021  | Applications deadline  |
| 21st July 2021  | Applications selected  |
| August 2021 | Training package begins  |

THET may seek further clarifications from applicants before making final selection decisions. These will be communicated via email to all applicants by the 21st July 2021.

### Further support

 If you have further questions, please email training@thet.org